

Education Seminar 2025

What is the Education Seminar?

The Seminar is a 3-day residential event that brings together ICCM Diploma students to work on assignments in a supportive and conducive environment. With tutors and ICCM Officers online and in person to give guidance and support, the Seminar is designed to ensure that delegates gain the maximum benefit from studying for their Diploma.

When and where is the Education Seminar?

The 2025 Education Seminar will take place from the 27th February – 1st March 2025 at the Hillscourt Centre, Rose Hill, Rednal, Birmingham, B45 8RS. Hillscourt is owned by the NASUWT and provides a blend of modern purpose-built training facilities and more traditional meeting rooms situated in the original Victorian house.

What happens at the Seminar?

The Seminar starts with a Getting to Know You session where everyone meets the tutors, ICCM Officers, Exhibitors and fellow students. This is a useful way to 'break the ice' and to ensure that students get to know who else is studying with them. Working groups are then formed, and assignments set, which are then worked on for the rest of the Seminar. Everyone who attends will have the opportunity to complete and be assessed on at least one assignment – many complete more and some complete a whole unit.

What are the benefits of attending?

- Fast-track ICCM Diploma study
- Meet Stratford Business School tutors – online or in person
- Meet ICCM officers to discuss specific issues
- Networking at a national level
- Update knowledge of current issues
- Meet exhibitors from industry suppliers
- Work hard, play hard!



For those studying Cemetery Management, Crematorium Management, and Cemetery and Crematorium Law, access to tutors will be in person at the Seminar.

For those studying Marketing Essentials, Managing Operations and Teams, Understanding and Leading Change, and Natural Burial Ground Management, access to tutors will be online. Please make sure that you bring a laptop or mobile device that is capable of running virtual meetings. Tutors will be able to carry out all of the same functions as those who are present at the Seminar, and will be readily available via email, phone or online meetings.

The cost of attending the whole seminar includes single en-suite accommodation for 2 nights, all meals, services of tutors and ICCM officers, social events. We recommend that you bring your own laptop to work on; the venue has free wireless internet, but phone signals within the buildings is limited.

Application forms are available to download from our web site at www.iccm-uk.com, or you can request one by email to Julie Dunk at julie.dunk@iccm-uk.com.

DRAFT PROGRAMME - Please note this is a draft programme and may be subject to change

Thursday 27th February

12.30	-	13.30	Arrival, registration & lunch
13.30	-	13.45	Opening of the Seminar and Getting to Know You, introductions and orientation
13.45	-	14.45	Meet your tutor – Assignment Setting
14.45	-	15.00	Refreshments in the Exhibition
15.00	-	17.30	Assignment working groups
19.00	-		Evening meal and Quiz Part 1

Friday 28th February

09.00	-	10.30	Assignment working groups
10.30	-	10.45	Refreshments in the Exhibition
10.45	-	12.30	Assignment working groups
12.30	-	13.30	Lunch
13.30	-	15.15	Assignment working groups
15.15	-	15.30	Refreshments in the Exhibition
15.30	-	18.00	Assignment working groups
19.00	-		Evening meal and Quiz Part 2 (with prizes kindly donated by the companies attending as exhibitors)

Saturday 1st March

09.00	-	10.30	Assignment working groups
10.30	-	10.45	Refreshments in the Exhibition
10.45	-	11.00	Feedback session
11.00	-	13.00	Assignment working groups
13.00	-		End of Seminar 2025



Education Seminar 2025 Enrolment Form

27th February – 1st March 2025

Hillscourt Centre

Please return all completed forms to Julie Darroux – julie.darroux@iccm-uk.com

PLEASE COMPLETE IN BLOCK CAPITALS

Title (Mr/s, Ms, Other) First Name Last Name

Authority/Employer Order No

Telephone Email

NB: Correspondence about the Seminar will be by email

Address for Invoice
 Postcode

ATTENDANCE

Please tick as appropriate

Full Attendance	Includes en-suite bed and breakfast accommodation in single room for 2 nights, all meals, services of SBS tutors and ICCM Officers, social events	£525.00	<input type="checkbox"/>
Partial Attendance	Includes all meals, services of SBS tutors and ICCM Officers, excludes accommodation and social events	£350.00	<input type="checkbox"/>

NB Prices exclude VAT

Special Requirements	Please list here any special dietary, accommodation or other requirements (Please note if a double room is required for single occupancy an extra charge of £25.00 + VAT per night will be applied). Double room subject to availability.
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Subject(s) Being Studied	Please list here the Subjects you are studying, and what modules you hope to work on at the Seminar. NB – For those studying Marketing Essentials, Managing Operations and Teams, Understanding and Leading Change, and Natural Burial Ground Management, access to tutors will be online rather than in person, although the services provided will be the same.
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TERMS AND CONDITIONS

An invoice for the full amount will be sent to the address you gave above. Full payment is due as invoiced. Delegate cancellations must be received in writing before 31 January 2025 – the fee will be refunded less a £50.00 administration charge. After 31 January 2025 NO money will be refunded for cancellations. Bookings may be transferred to colleagues, but any transfers must be notified to the ICCM Office in writing. It may be necessary for reasons beyond the control of the ICCM to change the content and timing of the programme, the date or the venue. In the unlikely event of the Education Seminar being cancelled we will make a full refund but disclaim any further liability. Please be aware that personal details such as Name and Organisation/Authority will appear in the Education Seminar literature, and will be held in accordance with the principles of the Data Protection Act. Please be aware that during the course of the event photographs may be taken for reporting and publicity purposes. Your agreement to attend the event implies your approval for any such photographs to be used without seeking further consent.

I wish to enroll as a delegate at the ICCM Education Seminar 2025 and agree to the Terms and Conditions above:

Signed: _____ Date: _____

Authorising Officer

Should you require an authorising signature for this booking please arrange for the Authorising Officer to complete this section.

Print Name: _____ Position: _____

Signed: _____ Date: _____