

# Nomination to Stand for Election to the office of Deputy President

Nominations are invited for election to the office of Deputy President of the Institute from Qualified Professional Members, Life Members, Fellows and Corporate Member Representatives.

The successful candidate will also serve as a member of the board of directors and will be registered with Companies House in accordance with company law.

In accordance with the Articles of Association, the overall term of office is three years, which commences at this year’s AGM. The successful candidate will automatically become President in year two and remain on the board as Immediate Past President for year three. The successful candidate will be expected to attend the AGM on 23rd September 2024.

The service agreement and code of conduct mentioned within the declaration on the nomination form can be downloaded from the ICCM website or obtained by sending an email request to julie.dunk@iccm-uk.com.

If you wish to stand for election to the office of Deputy President of the Institute you must complete the nomination form (on the following page) and return it to the address below as soon as possible and, in any event, not later than 4pm on Friday 28th June 2024.

# Institute of Cemetery & Crematorium Management

## Nomination to stand for election to the office of Deputy President

**Qualified** **Professional Members, Life Members or Fellows** should ensure that boxes 1, 2 and 3 only are completed.

**Corporate Representatives** should ensure that boxes 1 and 4 only are completed.

**All nominees** must sign the declaration. **Proposers** and **Seconders** must be voting members of the ICCM.

**1. To be completed by all candidates**

Full name of Candidate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Address of Candidate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. To be completed by the proposer of a Qualified Member, Life Member or Fellow**

Full name of Proposer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Proposer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNED (Proposer)

**3. To be completed by the seconder of a Qualified Member, Life Member or Fellow**

Full Name of Seconder\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Seconder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNED (Seconder)

4. To be completed by an authorised person as confirmation by a Corporate member

CONFIRMATION BY CORPORATE MEMBER

I hereby confirm that the above named person has been nominated by the Corporate member of the Institute of Cemetery & Crematorium Management as below to stand for election to the Board of Directors and that I am authorised to confirm this nomination by this authority/company.

Signature of authorised person…………………………………………………………………………...

Chief Executive/ Cabinet Member/ Head of Department/ Company Director *(please indicate as appropriate)*

Name of member authority/company\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Statement of aims and objectives for term of office and career history.

The NOMINEE must provide a brief summary of his/her history, personal details and a statement of aims and objectives for term of office (Maximum 250 words). Please also supply a head and shoulders photo in high resolution. These should be sent via email to julie.dunk@iccm-uk.com for the purpose of circulation to the membership in the event of a vote.

**DECLARATION BY CANDIDATE:**

**1.** I hereby declare that I am a **\****Qualified Member / Life Member / Fellow / Corporate Representative* of the Institute of Cemetery & Crematorium Management *(****\*****Delete those inappropriate)*

**2.** I hereby declare that I am not an undischarged bankrupt and know of no other reason that would render me unfit to act as a Director.

**3.** I hereby declare that I will undertake the duties and workload required and base decisions solely on the good of the Instituteand will abide by the terms and conditions of the service agreement and code of conduct issued to me.

Signed Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Completed nomination forms should be returned to the Chief Executive by email to **julie.dunk@iccm-uk.com**, BY NO LATER THAN 4pm on Friday 28th June 2024.