



SEXTON DUTIES

Course overview

- Grave identification and cemetery plans
- Instructions to gravediggers
- Checking procedures -verification of location, depth, size
- Memorials removed from graves
- Preparation for interment
- Legal requirements and implications
- Adjacent unstable memorials
- Dealing with families, funeral directors and officiants
- The funeral service
- Identification of the coffin
- Backfilling
- Inclement weather
- Health and safety
- Customer care
- Problem solving
- Questions and answers

Suitable for: anyone involved in managing or working in a cemetery

Equipment required: a computer, phone or tablet with internet connection, video and microphone function, able to run Teams, either as an app or online

Learning Outcomes

- Knowledge required to ensure a legally compliant, trouble-free, sensitive service
- How to deal with common problems
- How to avoid costly errors

Attendance:

£95.00 plus VAT for ICCM members

£105.00 plus VAT for non-members

During the online training, attendees can submit questions and comments using the Chat function. The trainer will answer these at the end of the course.



An ICCM quality
online training event

Interactive sessions

Learn about the
benefits of having
legally compliant
systems and
procedures

Learn new skills

Have your questions
answered

Programme

- 9.30 Sign in and introduction
- 9.45 General principles and procedures
- 10.30 Short break
- 10.45 Dealing with families, funeral directors and officiants
- 11.30 Short break
- 11.45 The graveside service
- 12.15 Problem solving
- 12.30 Questions and answers
- 13.00 Finish