



**Nomination to Stand for Election
to the office of**

Deputy President

Nominations are invited for election to the office of **Deputy President** of the Institute from Full Professional Members, Fellows and Corporate Member Representatives.

The successful candidate will also serve as a member of the board of directors and will be registered with Companies House in accordance with company law.

In accordance with the Articles of Association, the overall term of office is three years, which commences at this year's AGM. The successful candidate will automatically become President in year two and remain on the board as Immediate Past President for year three. The successful candidate will be expected to attend the AGM on 18th September 2023.

The service agreement and code of conduct mentioned within the declaration on the nomination form can be downloaded from the ICCM website or obtained by sending an email request to julie.dunk@iccm-uk.com.

If you wish to stand for election to the office of **Deputy President** of the Institute you must complete the nomination form (on the following page) and return it to the address below as soon as possible and, in any event, **not later than 4pm on Friday 30th June 2023.**

ISSUED BY: The Institute of Cemetery & Crematorium Management
Registered Office: City of London Cemetery, Aldersbrook Road,
Manor Park, London E12 5DQ

Founded 1913 Incorporated 1958 London Register No. 610299
Tel: 020 8989 4661 Email: enquiries@iccm-uk.com Web: www.iccm-uk.com

Institute of Cemetery and Crematorium Management

Nomination to stand for election to the office of **DEPUTY PRESIDENT**

Full Professional Members or Fellows should ensure that boxes 1, 2 and 3 only are completed.

Corporate Representatives should ensure that boxes 1 and 4 only are completed.

All nominees must sign the declaration.

1. To be completed by all candidates

Full name of Candidate _____

Full Address of Candidate _____

Job Title _____

Employer _____

2. To be completed by the proposer of a Full Professional Member or Fellow

Full name of Proposer _____

Address of Proposer _____

SIGNED (Proposer)

3. To be completed by the seconder of a Full Professional Member or Fellow

Full Name of Secunder _____

Address of Secunder _____

SIGNED (Secunder)

4. To be completed by an authorised person as confirmation by a Corporate member

CONFIRMATION BY CORPORATE MEMBER

I hereby confirm that the above named person has been nominated by the Corporate member of the Institute of Cemetery & Crematorium Management as below to stand for election to the office of Deputy President and that I am authorised to confirm this nomination by this authority/company.

Signature of authorised person.....

Chief Executive/ Cabinet Member/ Head of Department/ Company Director (*please indicate as appropriate*)

Name of member authority/company _____

Statement of aims and objectives for term of office and career history.

The NOMINEE must provide a brief summary of his/her history, personal details and a statement of aims and objectives for term of office (Maximum 250 words). This should be sent via email to julie.dunk@iccm-uk.com for the purpose of circulation to the membership in the event of a vote.

DECLARATION BY CANDIDATE:

1. I hereby declare that I am a **Full Member / Fellow / Corporate Representative* of the Institute of Cemetery & Crematorium Management (**Delete those inappropriate*)

2. I hereby declare that I am not an undischarged bankrupt and know of no other reason that would render me unfit to act as a Director.

3. I hereby declare that I will undertake the duties and workload required and base decisions solely on the good of the Institute and will abide by the terms and conditions of a service agreement and code of conduct issued to me.

Signed _____ Dated _____

Completed nomination forms should be returned to the Chief Executive by email to julie.dunk@iccm-uk.com **BY NO LATER THAN 4pm on Friday 30th June 2023.**