



**Job Title:**  
**Contract Type:** Permanent  
**Hours of Work:** Full-time, 37 hours per week  
**Salary:** £24,491  
**Base:** Willerby, East Riding of Yorkshire

Do you have exceptional customer care skills? We need a Cemeteries Technical and Development Officer to be responsible for the administration of the council's bereavement services.

The Cemeteries Technical will be required to deal with a range of bereavement enquiries and will require a good understanding of the legislation that covers cemetery and bereavement practices is essential. Duties include responding to customer enquiries often of a technical nature regarding issues such as 'exclusive rights of burial' and the transfer of deeds etc.

In addition to the council's six operational cemeteries, you will also have responsibility for 30 closed churchyards. This will involve carrying out memorial headstone safety inspections, organising the installation of paths for new compartments and working with colleagues from asset strategy to arrange essential repairs to site infrastructure.

For an informal discussion please contact Steve Brackenbury, tel: (01482) 395876

Application packs are available at <https://bit.ly/3syMxEf>

Advert No: STRE000603

Closing Date: 31 January 2022

East Riding of Yorkshire Council is committed to safeguarding and promoting the welfare of children and vulnerable adults. This council is pursuing equality of opportunity in employment.