



**Job Title: Bereavement Service Manager
Kent & Sussex Crematorium**
Contract Type: Permanent, Full time – 37 hours per week
Hours of Work: 37 hours per week
Salary: £45,030 per annum

We are looking for a Bereavement Service Manager for our Crematorium and Cemetery to lead and motivate existing dedicated staff within our Bereavement Service Team.

The Bereavement Team at Kent and Sussex Crematorium is responsible for the management of a cemetery and crematorium set in beautiful grounds of some 42 acres, averaging some 2100 cremations per annum, and is one of the largest in south east England.

Tunbridge Wells Borough Council is seeking a highly motivated Bereavement Service Manager to guide the Team in continuing to provide a high-quality bereavement service. Successful applicants will be required to qualify to the Institute of Cemetery & Crematorium Management (ICCM) Diploma level.

The successful candidate will have proven business and resource management experience and have an entrepreneurial approach to develop the service while continuing to provide outstanding customer care.

For an informal discussion regarding this position, please contact Nigel Bolton email: nigel.bolton@tunbridgewells.gov.uk.

Additional benefits for this post include 26 days annual leave (increasing to 29 days after 5 years Local Government service), membership of the Local Government Pension Scheme, as well as invaluable training opportunities for continuing professional development.

To find out more look at the [Job Description](#) and [Person Specification](#) to apply please click here [Bereavement Service Manager](#)

Our competency framework describes what's expected from our employees in terms of attitudes and behaviors. To view our core competencies, click [here](#).

To stay up to date with our latest vacancies and what it's like to work here you can follow us on twitter [@TWBC_Jobs](#) and LinkedIn [@TWellsCouncil](#)

Closing Date: Tuesday, 30 November 2021

Interview Date: Tuesday, 7 December 2021