



PUBLIC HEALTH ACT FUNERALS

Course overview

Legal and ethical framework
Referral of cases
Conducting a search
Tracing next of kin
Registration
The funeral service
Dealing with the estate
Record keeping
Questions and answers

Suitable for: anyone involved in making arrangements for public health act funerals under S46 of the Public Health (Control of Disease) Act 1984

Equipment required: a computer, phone or tablet with internet connection, video and microphone function, able to run GoToMeeting, either as an app or online

Learning Outcomes

- Knowledge of the legal and ethical framework relating to public health funerals
- Understand how to deal with referrals
- Knowledge of requirements relating to searching properties
- Knowledge of responsibilities towards any estate
- How to deal with issues that may occur

Attendance:

£80.00 plus VAT for ICCM members

£95.00 plus VAT for non-members

During the online training, attendees can submit questions and comments using the Chat function. The trainer will answer these at the end of the course.



ICCM

Institute of Cemetery and
Crematorium Management

An ICCM quality
online training event

Interactive sessions

Learn about the legal
and practical aspects
public health act
funerals

Learn new skills

Have your questions
answered

Programme

9.30 Sign in and introduction
9.45 Legal and ethical
framework
10.15 Dealing with referrals
10.30 Short break
10.45 Conducting a search
11.00 Tracing next of kin
11.30 Short break
11.45 Dealing with the estate
12.15 Record keeping
12.30 Questions and answers
13.00 Finish

Booking Form

I wish to attend/have the following attend the ICCM Public Health Act Funerals online training course on:

Available course dates (please indicate chosen dates):

Thursday 10th September 2020 09:30-13:00 – online training

Monday 14th September 2020 09:30-13:00 – online training

Tuesday 17th November 2020 09:30-13:00 – online training

Name 1: _____ ICCM Member?
Y/N

Name 2: _____ Y/N

Representing: _____

Email: _____
Confirmation and link to the training course will be sent by email

Phone No: _____

Address for invoice: _____

Order No: _____

The fee for the online training covers attendance and documentation. The fee is £80.00 + VAT for ICCM members and £95.00 + VAT for non-members.

Please do not send cash or a cheque with the booking form – an invoice will be sent to you at the address you give above.

Cancellations and refunds – receipt of the completed booking form is a contract. Cancellations must be made in writing at least 10 working days before the workshop, and will incur a 20% administration fee. Cancellations made after 10 working days before the workshop will not be refunded. No refund will be given for non-attendance. Substitution of delegates at no extra charge may be made by emailing julie.callender@iccm-uk.com. In the unlikely event of cancellation by the organisers, any fees paid will be refunded but no further liability will be accepted. The organisers reserve the right to make changes to the programme, speakers and venue should this be necessary.

Please return completed forms to Julie Callender at julie.callender@iccm-uk.com, or to

ICCM National Office, City of London Cemetery, Aldersbrook Road, Manor Park, London, E12 5DQ