

**DECLARATION BY FUNERAL DIRECTOR
(Coronavirus Supplementary Cremation Form)**

Funeral directors must NOT sign the declaration on the cremation application form but should complete this form and send it with the application form to the crematorium.

1. The funeral director must provide the cremation authority with an audit trail clearly showing that the content of the application form is the instructions provided by the applicant to the funeral director.
2. There must be a contact telephone number/ email for the applicant enabling the crematorium staff to contact the applicant to confirm the instructions.
3. Funeral directors must keep records showing a clear audit trail of how the instructions were received from the applicant.

Crematorium	
Reasons applicant cannot sign application form	
Name of deceased	
Name of applicant	
Contact details for applicant	
Day, date and time of service	
Date and time instruction received	
Format of instruction received	
Funeral director company name	
Name of funeral director	
Signature of funeral director (and date)	