UPGRADE
Crematorium Management Unit to include Baby and Infant Cremations

ICCM - Working in partnership with

Stratford Business School

December 2014
Introduction

The report of the Infant Cremation Commission in Scotland in 2014 highlighted the need for greater emphasis on education and training in respect of baby and infant cremations. The report recommended that the Institute, as the sole provider of an accredited education syllabus, should introduce a compulsory section within the Crematorium Management Unit of the Diploma. Whilst the report was specific to Scotland the Institute believes that this subject is important for all UK cremation authorities.

Those that enrolled onto the Crematorium Management Unit after November 2014 will find the new section included however the Institute is offering the opportunity for those that gained the qualification prior to November 2014 to upgrade their qualification.

A person with the accredited unit can upgrade by just completing the baby and infant cremation assignments.

(A person with any OLD qualification will have to complete the conversion plus the baby and infant cremation unit).

The upgrade involves completing assignments specifically relating to the management and operational aspects of baby and infant cremations, being one of the most sensitive areas of our service.

To enrol for the upgrade simply complete and return the application form contained on the following page:

By post to:
Julie Callender
ICCM National Office
City of London Cemetery
Aldersbrook Road
Manor Park
London
E12 5DQ

By fax to:
020 8989 6112

By email (scanned form):
iccmjulie@gmail.com
## PERSONAL AND EMPLOYMENT DETAILS
*(please type or use block letters)*

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I wish to apply to Upgrade my Crematorium Management unit to the new standard by completing the assignments covering baby and Infant Cremations.

**The upgrade fee is £185**

I wish to enroll as above and confirm that I gained the Crematorium Management Unit prior to December 2014, agree to pay the fees as stated and be bound by the Tuition Terms detailed in the Education Handbook.

**SIGNED:**

**DATE:**

### AUTHORISING OFFICER
Should you require an authorising signature for the Upgrade please arrange for the Authorising Officer to complete the section below:

**PRINT NAME:**

**SIGNED:**

**DATE:**