



Dear Member

South Eastern Branch Meeting
Saturday 19th March 2011

On behalf of Clive Andrews, Bereavement Services Manager, I write to invite you to the next meeting of the South Eastern Branch which will take place on Saturday 19th March 2011 at North East Surrey Crematorium, Lower Morden Lane, Morden, Surrey, SM4 4NU.

<http://www.nes-crematorium.org.uk/howtofindus.php> Please link to www.multimap.co.uk or www.greenflag.co.uk, use the postcode SM4 4NU. Clive and the bereavement team have kindly arranged for Members and their guests to have a tour of the facilities at the Crematorium. Access to this site is very good.

The North East Surrey Crematorium is administered by The North East Surrey Crematorium Board. The Board is comprised of representatives from the Borough Councils of Merton, Sutton and Wandsworth.

The Crematorium building has two chapels. Adjacent to the Crematorium building is the remembrance building that contains the Book of Remembrance, memorial vases and crystal plaques.

NE Surrey has completed a major refurbishment of both of the crematorium and the associated buildings. This includes 2 new cremators which are fully abated, using Crawford equipment. The work also includes a new bespoke remembrance building. The planned works were carried out over a six year period at a cost of approximately 1.5 million pounds.

The Board have kindly arranged for a buffet lunch for members and guests. After lunch Members and their guests are invited to the Annual General Meeting, which will be held in the Crematorium Chapel.

There will be a guest speaker from Tree Fabrik who will be giving a presentation on the importance of surveying trees and having a suitable inspection and replacement programme in place for your cemetery and or crematorium.

A lot of planning goes into making our Branch Meetings successful to host the meeting. I would be so grateful if you could let me know if you can attend or not. You can do so by emailing me at natasha@mortlakecrematorium.org or write to me at The Gatehouse, Kew Meadow Path, Richmond, TW9 4EN. Please let me know by Tuesday 9th March 2011. I look forward to hearing from you.

Yours Sincerely

Natasha Bradshaw

Natasha Bradshaw AICCM
Interim South Eastern Branch Secretary

INSTITUTE OF CEMETERY AND CREMATORIUM MANAGEMENT

Registered Office: ICCM National Office, City of London Cemetery, Aldersbrook Road, Manor Park, E12 5DQ

Tel: 020 8989 4661 Fax: 020 8989 6112 Website: www.iccm-uk.com

A Company Limited by Guarantee Founded 1913 – Incorporated 1958 London Register No. 610299

Itinerary
Saturday 19th March 2011

10.30	Members and guests assemble, tea and coffee is being provided
11.00	Welcome & Introduction and by Clive Andrews, Bereavement Services Manager followed by a tour of the Crematorium and the Gardens of Remembrance
12.00	Buffet Lunch provided by the Board
13. 30	Annual General Meeting
13.45	Branch Meeting
15.00	Close Meeting

SOUTH EASTERN BRANCH ANNUAL GENERAL MEETING

1. Welcome
2. Election of Branch Chairman 2011
3. Election of Branch Secretary
4. Close of Annual General Meeting

SOUTH EASTERN BRANCH MEETING

Agenda

1. Welcome by the Chairman of the Branch
2. Apologies received
3. New Members to the Branch
4. Presentation by Alan Richardson from Tree Fabrik
 - ❖ The importance of trees in Cemeteries and Crematoria
5. ICCM updated issues
6. Any Other Business
7. Vote of Thanks

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8. Close of Meeting

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