

## **Report of the meeting of the Board of Directors held on Tuesday 24<sup>th</sup> June 2008 at the National Office**

**Present:** Martin Birch, John O'Callaghan, Alan Till, Ken Dry, Gary Green, Tim Morris

### **Election of Chair and Vice Chair**

Ken Dry was elected as Chairman  
Alan Till was elected as Vice Chairman

Directors were unanimous.

### **Minutes of last Meeting**

The minutes of the meeting held at Cranfield University on 7<sup>th</sup> May 2008 were agreed as a true record.

Matters arising:

It was agreed that Diplomas will be awarded at Conference.

It was reported that the Cemetery of the Year Awards was going well this year. Sponsorship for next year's event would be subject to approval of the Board established after this year's AGM.

The Chief Executive reported that the COTS scheme had received unprecedented numbers of bookings since the appointments of the full-time COTS staff.

Directors enquired as to progress being made with the ICCM Risk Assessment Course. It was agreed that Ron Dunn provides a timetable for its development at the next meeting.

### **ICCM Staff - Confidential Item**

Directors discussed staff matters.

The chief Executive left the room for this part of the meeting.

### **Letter from CAMEO**

Directors discussed the letter received from CAMEO containing some of the 2007 survey results.

It was agreed that:

The CAMEO manager be thanked for his letter and informed that the same will be given to members on request.

### **Other Business**

#### **a) Office folding machine**

The Chief Executive was given delegated authority to renew the agreement for this machine.

**b) Lease with the Berkshire College**

The Chief Executive was given delegated authority to sign the agreement with the college for the lease of the COTS field and training facilities at the college.

**c) Next Meeting of the Board**

Directors agreed that their next meeting should take place on 21<sup>st</sup> July at 11.00am at the National Office.