

APPLICATION FOR CORPORATE MEMBERSHIP OF THE ICCM



Please read the notes overleaf for details of fees and address before the submission of this form.

**1. Name of Organisation** .....

Address .....

.....

Contact details .....

Telephone: ..... Email:..... Fax: .....

**2. Type of Organisation** – Firm / Partnership / Parish Council / District Council / Unitary Council / other Council / Cemetery and/or Crematorium Company / please specify:

.....

other (please specify) .....

**3. Name of individual nominated to act on behalf of the organisation** stated in 1 and 2 above:

Print name in full..... Signed.....

Date.....

Telephone:..... Fax:..... Email:.....

**4. Name of individual nominated to act in the absence of the person appointed at 3 above**

Print name in full..... Signed.....

Date.....

Telephone:..... Fax:..... Email:.....

**5. AUTHORISATION – This section MUST be completed by an authorised person.**

(This authorisation MUST be completed and signed by the Chair of the appropriate committee or Chief Executive of a local authority or by a Company Director).

I hereby declare that the within named organisation confirms its eligibility to apply for Corporate Membership of the Institute and that the within named representative(s) will act on its behalf and in doing so will abide by the Institute’s Memorandum and Articles of Association, Byelaws and other regulations from time to time in force.

Print name in full..... Signed.....

Date.....

Telephone:..... Fax:..... Email:.....

**For Office use:**

Membership No.....Invoice No.....Date Paid.....

**NOTES:**

1. Companies, firms, partnerships, parish councils, district councils, unitary councils and other local authorities and bodies may be admitted to corporate membership of the Institute where they are engaged in the provision of products and services relating to burial cremation or similar undertakings connected with the disposal of the dead or a public service ancillary to the same.
2. Corporate members are required to appoint an "Executive Representative" to act on behalf of the Member at general meetings and in relation to all other rights of membership of the Institute.
3. Corporate members may also appoint a Deputy who may act in the absence of the nominated representative. The nominated Deputy may attend general meetings in the absence of the Executive Representative but may not attend at the Board of Directors or the Corporate Committee where the Executive Representative has been appointed to either or both of those bodies.
4. Any change to the nominated Executive Representative or deputy should be notified immediately to the Chief Executive and Company Secretary of the ICCM at its registered office.
5. In accepting corporate membership of the Institute it is acknowledged that actions and conduct of the employees of the corporate member and, in particular, their nominated representative, shall be deemed to be those of the corporate member and may, in the case of inappropriate behaviour or conduct, render the corporate member liable to disciplinary action by the Institute.
6. Correspondence will be addressed to the Executive Representative unless otherwise notified.

7. Fees:

Unitary Authorities / District Councils / London Boroughs etc	£445.00
Burial and Cremation Companies	£445.00
<b><i>(Please see notes on Page 3 on this form)</i></b>	
Town and Parish Councils	£90.00
Town or Parish whose CLERK is a Member of the Society of Local Council Clerk	£90.00
Associate Membership (those not directly providing burial and /or cremation services)	£160.00

**Please return your completed Application Form and appropriate fee or official order to:**  
ICCM National Office, City of London Cemetery, Aldersbrook Road, Manor Park, London, E12 5DQ

**Please make cheques payable to ICCM**

Should you require assistance in respect of making this application for membership please contact the ICCM National Office on:

Tel: 020 8989 4661

Fax: 020 8989 6112

Email: [julie.callender@iccm-uk.com](mailto:julie.callender@iccm-uk.com)

***Additional notes for Unitary Authority / District Council / London Borough or a Burial and Cremation Company***

As a Unitary Authority / District Council / London Borough or a Burial and Cremation Company - your subscription fee includes 2 professional associate subscriptions to ICCM. Your organisation may already have a number of professional members; if this is the case you may be able to make a cost saving for your organisation.

Each professional member will receive a copy of the ICCM Journal, membership newsletters and information. In addition they will be able to undertake education modules from the Institute and study towards the ICCM diploma. Your contacts and your organisation will also still be able to receive advice from our expanded team of Officers.

Your identified primary and secondary contacts are likely to be your most appropriate professional members

To enable your organisation to benefit from this policy please also complete 2 copies of the APPLICATION FOR ASSOCIATE PROFESSIONAL MEMBERSHIP OF THE ICCM Form. This is also available via the ICCM website. However if you have any difficulties obtaining this or have other queries then please contact the ICCM National Office for further guidance.